

Molalla River School District

COVID-19 Cleaning and Disinfecting Addendum

Sanitizing and disinfecting procedures in the school building are designed to provide a safe and clean place for staff and students. This includes daily cleaning processes and sanitizing routines of commonly used and shared spaces, as well as areas with an increased concentration of germs, such as restrooms and cafeterias, for example. For the purposes of COVID-19 additional cleaning practices have been added to routine cleaning practices.

The ***Daily Custodian Sanitation Log*** included in this addendum will guide practice in each building.

This document provides a framework of custodial practices as designated by the Facilities Manager and Business Manager. Building specific practices will be designed around space and equipment. When needed this may include increased custodial services.

Routine Cleaning

Routine cleaning is performed on a regularly scheduled basis by district custodial staff assigned to that building or area. Routine cleaning includes, daily cleaning and disinfecting of all restrooms, daily sweeping of all floors, regular sanitizing of cafeteria tables, emptying trash and other building based tasks. This also includes routine disinfection of high touch surfaces, which may include but are not limited to:

- Restroom stalls and dispensers
- Cafeteria tables
- Toilets, sinks and faucets
- Food preparation surfaces
- Drinking Fountains

Increased Cleaning

A level of increased cleaning has been identified and will be performed by custodial staff to maintain sanitizing and disinfection protocols during COVID-19 pandemic. Increased cleaning efforts will be focused on cleaning and disinfecting high touch surfaces. High touch surfaces include, but are not limited to, surfaces as designated above, and:

- Door handles and knobs (including exterior doors)
- Elevator buttons
- Hand rails
- Recreation equipment
- Vending machines
- Counter tops
- Light switches
- Copier, printer and fax control buttons
- Front desk and lobby surfaces

Cleaning When an Individual, Cluster or Outbreak of COVID-19 Has Been Identified

An immediate cleaning plan will be implemented at the direction of the superintendent or building administrator when a case or cases have been identified in the school building.

This cleaning plan will be designed in collaboration with the local public health authority and fulfill their environmental checklist. The agreed upon cleaning plan with local public health will be discussed with the response team and include:

- The Business Manager
- The Facilities Manager
- The District RN
- The Building Administrator
- The Superintendent

This may include deploying increased custodial staff to a specific site and may include temporary building closure, under the direction of public health.

Reference

Centers for Disease Control and Prevention (2020) *Guidance for cleaning and disinfecting public spaces, workplaces, businesses, schools, and homes*. Retrieved from https://www.cdc.gov/coronavirus/2019-ncov/community/pdf/Reopening_America_Guidance.pdf



Daily Custodian Sanitation Log

Building: _____ Area: _____

Date: _____

Entry Ways, Commons,

Time Time Time IN

Doors				
Railing				
Water fountains, community faucets				

Bathrooms

Time Time Time IN

Faucets				
Toilet/Urinal Handles				
Partition/Door Touch points				

Classrooms

Time Time Time IN

Time Time Time IN

Notes: _____

